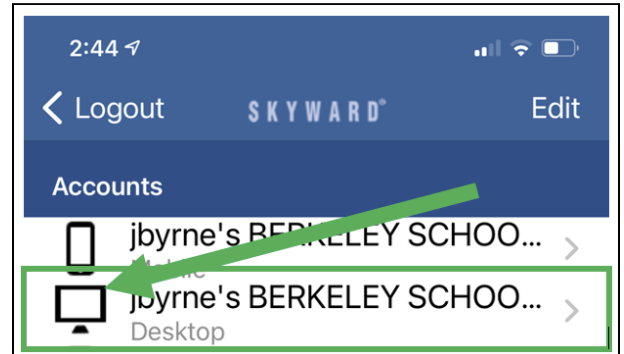


# Skyward SHIELD Consent Form Help Guide

## Guía de ayuda del formulario de consentimiento de Skyward SHIELD

If you are completing the SHIELD consent form on a mobile device (phone or tablet), you need to select the **Desktop** view.

*Si está completando el formulario de consentimiento de SHIELD en un dispositivo móvil (teléfono o tableta), debe seleccionar la vista **Desktop**.*

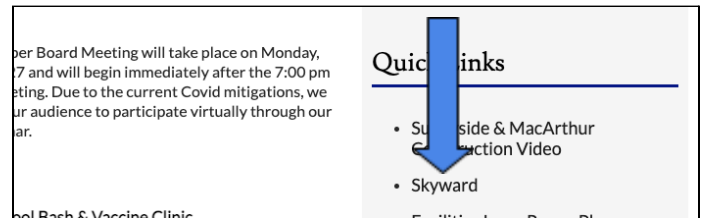


**Step 1:** Navigate to Skyward.

- [www.berkeley87.org](http://www.berkeley87.org)
- Quick Links -> **Skyward**

**Paso 1:** Navega a Skyward.

- [www.berkeley87.org](http://www.berkeley87.org)
- Quick Links -> **Skyward**

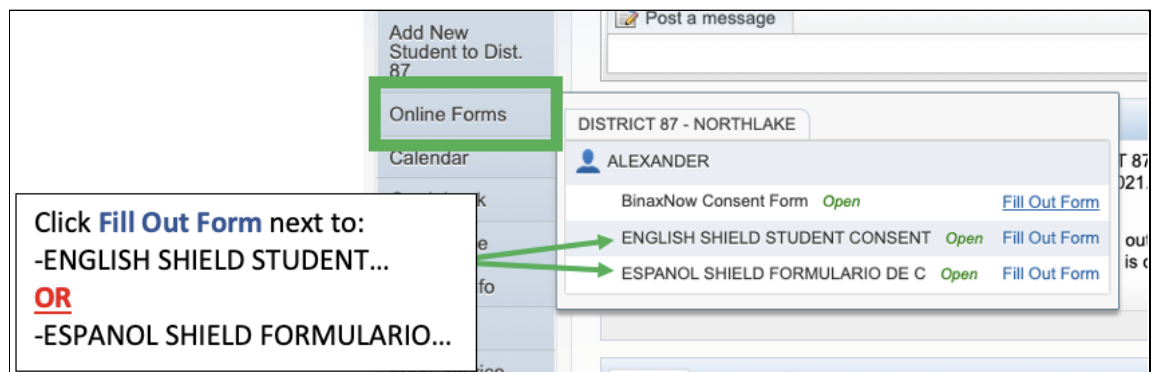


**Step 2:** Enter your Skyward Login ID and password. If you do not know this information, contact your **school's office**.

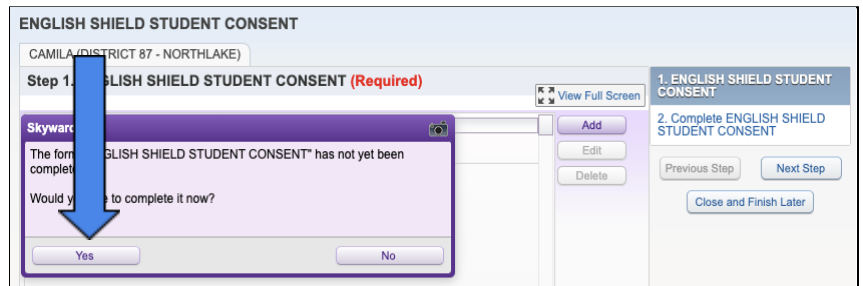
**Paso 2:** Ingrese su identificación (**Login ID**) de inicio de sesión y contraseña (**Password**) de Skyward. Si no sabe esta información, comuníquese con la oficina de su escuela.

**Step 3:** Click **Online Forms** then click **Fill Out Form** next to the ENGLISH SHIELD FORM **OR** ESPANOL SHIELD FORM.

**Paso 3:** Haga clic en **Online Forms** y después haga clic en **Fill Out Form**. Elija y llene el formulario adjunto ENGLISH SHIELD STUDENT CONSENT **OR** ESPAÑOL SHIELD FORMULARIO DE CONSENTIMIENTO.



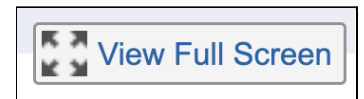
**Step 4:** You will see a dialogue box that says *The Form “ENGLISH/SPANISH SHIELD STUDENT CONSENT” has not yet been completed.* Would you like to complete it now? Click **Yes**.



**Paso 4:** Verá un cuadro de diálogo que dice que el formulario aún no se ha llenado *“ENGLISH/SPANISH SHIELD STUDENT CONSENT”has not yet been completed.* ¿Te gustaría llenarlo ahora? Haga clic en Sí (Yes).

**Step 5:** Click on **View Full Screen** to more easily see the full form.

**Paso 5:** Haga clic en **View Full Screen** para que se le haga más fácil llenar el formulario.



**Step 6:** Read through the whole form.

**Paso 6:** Lea todo el formulario.

**Step 7:** Complete the **TO BE COMPLETED BY PARENT/GUARDIAN** section.

**Paso 7:** Llene la sección para EL PADRE /TUTOR (**TO BE COMPLETED BY PARENT/GUARDIAN** ).

TO BE COMPLETED BY PARENT/GUARDIAN	
<b>Parent/Guardian Information</b>	
All sections required – please print clearly	
Parent/Guardian Print Name:	<input type="text"/>
Parent/Guardian Home Address:	<input type="text"/>
Parent/Guardian Tel./Mobile #:	<input type="text"/>
Parent/Guardian Email Address:	<input type="text"/>
Best way to contact you:	<input type="text"/>
<b>Child/Student Information</b>	
All sections required – please print clearly	
Child/Student Print Name:	<input type="text" value="STEPHANIE ABARCA"/>
Child/Student Date of Birth:	<input type="text" value="10/19/2007"/>

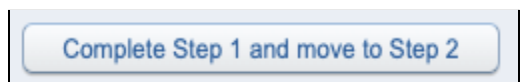
**Step 8:** Type in your **first and last** name and the **Current Date**.

**Paso 8:** Escriba su nombre y apellido y la fecha de hoy.

Signature of Parent/Guardian:	<input type="text"/>	Date:	<input type="text"/>
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**Step 9:** Click **Complete Step 1 and move to Step 2**

**Paso 9:** Haga clic en **Complete Step 1 and move to Step 2**



**Step 10:** Click **Submit ENGLISH/SPANISH SHIELD STUDENT CONSENT**

**Paso 10:** Haga clic en **Submit ENGLISH/SPANISH SHIELD STUDENT CONSENT**

